



Cold Chain Incident Report Form

Government funded vaccines

- Complete the Cold Chain Breach checklist on page 2 prior to contacting your **Regional Immunisation Coordinator (RIC)** for advice
- **Fax** both pages of this form to the **RIC** in your area. **RIC Fax No.** _____
- **RIC Name / PHU:** _____
- Report the **number of vaccines involved in the Cold Chain incident** in the table below. **Do not discard any of these vaccines before discussing the incident with your RIC.**

Adacel (dTpa)	Gardasil (HPV)	HBVax-II Adult	HBVax-II Paed	Hiberix (Hib)	Infanrix Hexa	Ipol (IPV)	Neisvac (MenCCV)	Pneumovax (23vPPV ³)	Prevenar (13vPCV)

Priorix (MMR)	Quadracel (DTPaIPV)	Rotateq (ORV ¹)	Twinrix (HepA,B)	Vaqta (Hep A)	Varilrix (VZV)	Fluvax	Influvac	Vaxigrip	Vaxigrip Jnr

Other vaccine (not listed above): _____

Date of Incident: _____ Name of Notifier: _____

Location/Address of Cold Chain Incident: _____

Phone: _____ Fax: _____ Email: _____

Type of incident: fridge failure , power outage , temp. specification on delivery , other

Description of Incident: _____

Actions undertaken by practice reporting incident: _____

Further recommended actions from the RIC: _____

Signed: _____ Date: _____



COLD CHAIN BREACH/INCIDENT CHECK LIST

Follow steps 1-5 and complete the table below prior to contacting your **Regional Immunisation Coordinator (RIC)**

1. Immediately isolate the vaccines until you have been in touch with your RIC
2. Keep vaccines refrigerated between +2°C and +8°C and clearly label 'do not use'
3. Contact your RIC as soon as possible, see contact details below
4. Do not discard any vaccines until advice has been sought from your RIC
5. Take active steps to correct and prevent the problem recurring

Date of the breach	
What was the minimum & maximum temperature reading?	
What was the reading when the breach was noticed?	
How long was the temperature outside +2°C to +8°C?	
When was the thermometer last reset?	
When was the thermometer battery last changed?	
When was the accuracy of the thermometer last checked?	
How long do you think these problems have been occurring?	
Where is the temperature probe situated?	
Where are your vaccines stored in the refrigerator?	
Have any vaccines been pushed up against the cooling plate or a cold air outlet?	
What type & number of vaccines were in the refrigerator?	
What is the expiry date of the vaccines?	
Are the vaccines in their original packaging?	
Are your vaccines kept in a domestic refrigerator?	
If using a domestic refrigerator, are there water bottles in the doors, unused shelves & drawers?	
Does the refrigerator have a designated power source?	
Does the refrigerator have an alarm fitted?	
What do you think was the cause of the cold chain breach?	
Has the cause of the cold chain breach been rectified?	
Has anybody been vaccinated with potentially affected vaccines?	

REGIONAL IMMUNISATION COORDINATOR (RIC) CONTACT LIST

Lower North Metro Tel: 9380 7745 Fax: 9380 7736	Upper North Metro Tel: 9380 7746 Fax: 93807751	South Metro Tel: 9431 0217 Fax: 9431 0223	Wheatbelt Tel: 9622 4320 Fax: 9622 5752	Goldfields Tel: 9080 8200 Fax: 9080 8202	
Great Southern Tel: 9842 7500 Fax: 9842 7534	Kimberley Tel: 9194 1643 Fax: 9194 1631	Midwest Tel: 9956 1964 Fax: 9956 1991	Gascoyne Tel: 9941 0519 Fax: 9941 0520	Pilbara Tel: 9158 9207 Fax: 9158 9220	South West Tel: 9781 2355 Fax: 9781 2382

